A handoff you can review.

Illustrative deliverable and acceptance checklist | English

Use: agree deliverables and acceptance evidence before work begins. This package contains the sample report, layup table and this checklist only. The items below describe a possible project handoff; they are not claims of completed work.

ID / deliverable	Review / acceptance evidence	This sample
01 / Design brief	Application, revision, dimensions, units, load cases, interfaces and agreed acceptance conditions.	Illustrative definition only
02 / CAD package	Agreed native / neutral formats; revision and geometry checks; referenced coordinate system.	Not included
03 / Material record	Traceable supplier / grade, process and environment; properties and allowables with sources.	Not included
04 / Layup schedule	Ply IDs, angles, thickness, material, zones, normal and tool-side / stack order; matching model revision.	Sample PDF included
05 / Analysis model	Software / version, units, geometry idealization, mesh, loads, restraints and ply mapping.	Not included
06 / Verification record	Equilibrium, mesh sensitivity, boundary checks and suitable benchmark; unresolved issues recorded.	Not performed
07 / Engineering report	Assumptions, methods, relevant results, limitations and a clearly scoped conclusion.	Definition / readiness sample only
08 / Manufacturing package	Agreed drawings, tolerances, process requirements and inspection criteria, reviewed for manufacture.	Not included
09 / Validation record	Agreed physical test method, measured data, correlation and application-specific acceptance review.	Not performed
10 / Release record	Deliverable index, revisions, open items, reviewer identity and written acceptance by authorized parties.	No approval or release

Acceptance is project-specific. Agree file formats, revision control, review responsibilities and any testing or certification needs in the project scope. Do not mark an item complete solely because a file exists.
Discuss your scope: ezeetech.tw/services | info@ezeetech.tw